



NORTH CAROLINA AWARD FOR OUTSTANDING VOLUNTEER SERVICE

2009

*Managed by the NC Commission on Volunteerism and Community Service
Office of the Governor*

NOMINATION GUIDELINES

Who IS Eligible?

- Any individual, group, business or organization whose volunteer activities in North Carolina benefit the community or the State of North Carolina in a substantial, important or unique way.
- Students receiving course credits are eligible, only if the volunteer service extends beyond course requirements. This must be clearly indicated in the nomination statement.
- National Service program participants (AmeriCorps, AmeriCorps Vista, Learn and Serve, RSVP, Foster Grandparents, Senior Companions, etc.) are eligible based on their volunteer involvement in addition to/or **outside** of their national service assignment.

Who IS NOT Eligible?

- Previous winners from within the past 10 years
- Individuals involved in "court mandated community service" or serving as "loaned executives"
- *Persons nominating themselves, spouses or family members*
- Persons who receive compensation for services rendered

Additional Guidelines

- The nomination form consists of four sections. **ALL SECTIONS OF THE FORM MUST BE COMPLETED.** Incomplete forms will not be accepted by the NC Commission on Volunteerism and Community Service.
- All nominations must be submitted on the official 2009 North Carolina Award for Outstanding Volunteer Service nomination form. *Photocopies of the form are acceptable.*
- If the nominee is a group or business, the name of one contact person must be provided.
- **The nomination form must be printed or typewritten.**
- Each county may submit a maximum of five (5) nominees. A husband/wife, family, group or team who volunteer as a unit may be considered as one nominee.
- One of the five nominees may also be nominated for the Medallion Award.
- Evaluation within the NC Commission on Volunteerism and Community Service is based **ONLY** on the contents of the nomination form, nomination statement and nomination statement addendum. **Videotapes, cassettes, display materials, scrapbooks, books, photographs, etc. should not be submitted to the NC Commission on Volunteerism and Community Service.**
- Nominees for the NC Award for Outstanding Volunteer Service and the Medallion Award are selected based on merit – without regard to race, religion, gender, national origin, or physical/mental disability.

Award Selection

The selection of each County's five nominees is conducted at the local (County) level and submitted to the Commission for approval. Selection is based upon the nominee's volunteer efforts, accomplishments, and impact. The nomination should reflect a meaningful commitment of time and service by the nominee. The nominee's service should address a community need and/or enhance the quality of life of North Carolinians and demonstrate acts of generosity and kindness. A statewide panel, under the direction of the NC Commission on Volunteerism and Community Service, will evaluate the nominations for the Medallion Award.



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Nomination Form

SECTION 1 – COMPLETION IS MANDATORY

County _____

Name of Nominee _____

NOTE: The following section is required for all nominations in order to be considered for this award.

If the nominee is a group/business, please indicate in the name, address and phone number of one contact person to receive all correspondence regarding the award. This person will accept the award on behalf of the group/business.

Name of Nominee/Contact Name _____

Mailing Address _____

City _____ **State** _____ **Zip Code** _____

Phone # _____

Nominee Category

- Individual
- Youth (18 years and younger)
- Senior Citizen (60 years and older)
- Group/Team
- Business

Service Category *(select the one category that **best** describes the nominee's volunteer activities)*

- Arts & Culture (art, music, theater, dance, historical preservation, museums)
- Education/Literacy (improving knowledge and skills by teaching, mentoring, or tutoring)
- Environment (litter education, recycling, conservation)
- Health (medical/nursing care, health or disease prevention/advocacy)
- Public Safety (crime prevention, fire protection/rescue, disaster relief, etc.)
- Social Services (family services, shelters, counseling, referral or legal services)
- Special Events (recruiting, training or coordinating volunteers for major events)
- Other (Please indicate in space provided below)

Reference: *(must be familiar with the nominee's volunteer service)*

Name _____

Address _____

Telephone _____ Email _____

Nominator:

Name _____

Address _____

Telephone _____ Email _____

Signature of Nominator _____

**Please complete all four of the following sections of the nomination form.
Only properly completed forms and those meeting eligibility guidelines will be accepted.**

SECTION 3 – COMPLETION IS MANDATORY

Every volunteer is worthy of recognition, however, **WHAT** distinguishes this volunteer from others? **Please summarize the nominee’s exemplary service and what distinguishes this nominee’s efforts from other volunteers by providing information in the boxes below.**

Describe the nominee’s outstanding commitment to volunteerism and the agency or organization they currently serve or have served in the past.

Describe the nominee’s outstanding accomplishments and the impact of their service and commitment to their agency or organization.

Describe the nominee’s special skills, qualities, and/or leadership.

Why should this nominee receive the NC Award for Outstanding Volunteer Service?

SECTION 4 – COMPLETION IS MANDATORY

If the nominee also serves as a volunteer for other organizations, agencies, groups, etc. – please complete the following information.

Name of Organization #1 _____
Approximate Years Served _____ Approximate Hours Donated Per Week _____
Duties _____

Name of Organization #2 _____
Approximate Years Served _____ Approximate Hours Donated Per Week _____
Duties _____

Name of Organization #3 _____
Approximate Years Served _____ Approximate Hours Donated Per Week _____
Duties _____

THANK YOU!